

**Request for Proposal**

**Genesee Intermediate School District  
School Bus CCTV Security Systems**

The Genesee Intermediate School District is seeking bids for the design, integration, and installation of CCTV security cameras in school buses:

- 75 Day/Night Color Vandal Resistant Camera's
- 25 Digital Video Recorders – 80GB Hard Drive
- 2 80GB Hard Drives
- 1 Video Software
- 1 Docking Station
- Labor for Installation

**Instructions and Procedures for Bidding**

The RFP states the requirements of a reviewable response. Faxed or e-mail proposals will NOT be accepted. All bidders must indicate compliance with a design; integration and installation schedule based on the installation timeline provided in this RFP. All bidders must submit unit pricing for all components of the system and all integration and installation labor. A pre-bid meeting and site visit will be held at Erwin L. Davis Education Center, 2413 W. Maple Ave. Flint, Mi. 48507 on July 22, 2005 at 1:00PM. Park in the north lot and enter through the northwest doors, room 102B. Specifications will be distributed at the prebid meeting on July 22, 2005, or they may be received by contacting Jeff Hamblin, Security Consultant, Security Design & Consulting, Inc., 1125 Birchwood Drive, Flushing MI 48433, or telephone (810) 247-0472 or jeffhamblin@concast.net

Each bidder shall submit with their proposal either a bid bond or a certified check equal to five percent (5%) of the total base bid amount payable to the Genesee Intermediate School District. Upon awarding of the work, the successful contractor(s) must obtain a Performance, Labor and Payment Bond for any project exceeding \$50,000. The PLM Bond shall be in an amount equal to the contract amount. The Bond shall be solely for the protection of the Genesee Intermediate School District. A surety company authorized to do business in the State of Michigan shall execute the Performance and Payment Bond.

All bids must be accompanied by a sworn and notarized statement disclosing any familial relationship existing between the owner or any employees of the bidder and any member of the school board, intermediate school board or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. Any bids that do not include this sworn and notarized disclosure statement shall not be accepted.

Genesee Intermediate School District will receive sealed proposals for the above project at the Genesee Intermediate School District Administration Building, 2413 W. Maple Ave. Flint, Mi. 48507, Attention: Cynthia McCain, Executive Director of Finance. Three (3) copies of a sealed bid, an electronic copy (on MS Excel and/or MS Word), and your bid bond/certified check are required in the submission.

All bids must be placed in an opaque envelope with "SEALED BIDS FOR SCHOOL BUS CCTV" clearly marked on the outside of the envelope.

Bids are due on August 8, 2005 at 3:00PM. Bids received after 3:00PM, August 8, 2005 and bids sent by fax or e-mail will not be accepted. Bids received after the stated due date and time will be returned to the vendors unopened. It is the sole responsibility of the vendor to ensure that the bids are delivered to the Genesee Intermediate School District by the stated date and time. The results will be publicly opened and immediately read. It is anticipated a recommendation will be presented to the board of education on August 23, 2005. Purchase orders will be issued soon after. . Genesee Intermediate School District reserves the right to accept or reject any or all bids, to waive any informality therein, or to award the contract to other than the lowest bidder, whichever is in the best interest of Genesee Intermediate School District (GISD).